

MEETING OF NORTH NIBLEY PARISH COUNCIL WAS HELD ON MONDAY 1 JUNE 2020, via ZOOM, AT 7.30 PM.

Present: Mr Ken Brown (Chair), Mr D Purnell, Mrs J Burton, Mr K Larkin, Mr D Palmer, & Mr R Symons.

District Councillors: Mr K Tucker, Mrs C Braun & Mr G James.

County Councillor: Dr J Cordwell.

The Acting Clerk: Mr. R Symons.

Also in attendance Ms A Rossiter, Clerk to Parish Council.

Two members of the public attended the meeting.

The Chairman opened the Council Meeting.

1. The Chairman **invited apologies**. There were none.
The Chairman welcomed Amanda Rossiter to the Meeting. Mandy had taken up post as Clerk on that day.
2. The Chairman invited any **Declarations of Interest**. There were none.
3. The Council **approved the Minutes of the Council's May 2020 Meeting** as a true record. Arrangements will be made for the Chairman to sign-off the Minutes as a true record, at a later date. .
 4. The Acting Clerk reported the following matters.
 - Minutes of April Meeting had been signed off by the Chairman in days following the Meeting.
 - Following interviews on 21 May for the post of Clerk/RFO, the Council appointed Ms Amanda Rossiter to take up post on Monday 1 June. The Acting Clerk wrote to the other candidates to thank them for their interest and to inform them of outcome.
 - The A/Clerk submitted the Audit papers to PKF Littlejohn on Monday 18 May. There was nothing further to report.
 - The A/Clerk has contacted Dr Aston to arrange for him and Cllr. Purnell to take photographs of the Churchyard wall on Wednesday 3 June. Meanwhile Cllr. Purnell has been in contact with an engineer about carrying out a survey.
 - Wood Lane. County Rights of Way have suggested posting an additional "Motor Vehicles Prohibited" sign at bottom of Wood Lane. I have asked them to action this when they are able to do so.
 - Following works in Waterley Bottom the A/Clerk has written on behalf of the Council to Stroud DC Planning, on a number of occasions.
 5. The Chairman opened the Meeting for **Public Discussion and Questions**.

One member of the public brought to the Council's attention an email she had sent to the Council in May, alleging that a councillor had trespassed onto their land. The Chairman sought clarification about the alleged trespass and asked whether

someone had looked over the gate or had entered the land? The member of the public was unwilling to say. But maintained that there had been a trespass.

There being no other matters from parishioners the Chairman closed the Meeting.

6. The Council considered and commented upon the following **Planning Applications**:

- **S.20/0875/HHOLD.** Formation of new access and associated works. (Resubmission of S.15/2134/HHOLD) - Waterley House, Waterley Bottom, North Nibley, Dursley, Gloucestershire. GL11 6EF.

Following discussion the Council agreed to make “No Comment”.

7. The Council discussed how it should fill the Councillor vacancy created by Cllr. Roberts resignation. After considering recent Guidance from Stroud DC it agreed to post a notice bringing the vacancy to the attention of parishioners in accordance with the current regulations.

8. Parish Council Finances.

- 1) The Council agreed to approve the following payments and raise cheques payable to:
- Severn print. For Chairman’s 2019/20 Annual Report insert into On The Edge. A cheque for £50.
 - North Nibley Village Hall for hire in February & March 2020. A cheque for £24.
- 2) Other Financial matters to be discussed.
- A Resolution was made and approved by the Council to make an honorarium payment of £200 to Mrs Jean Palmer, the Burial Clerk, in recognition of the outstanding work Jean does on behalf of the Council and for the parishioners.
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9. (1) In accordance with the recently adopted Internal Audit Action Plan, approved at the May Meeting, the Council received and discussed a draft **Financial Regulations** document. Following discussion **the Council approved** the new Regulations and arranged that they should be loaded onto the Council website.
- (2) In accordance with the recently adopted Internal Audit Action Plan, approved at the May Meeting, the Council received and discussed a draft set of **Council Standing Orders**. Following discussion **the Council approved** the new Standing Orders and arranged that they should be loaded onto the Council website.
- (3) In accordance with the recently adopted Internal Audit Action Plan, approved at the May Meeting, the Council received and discussed an updated **Asset Register** Following discussion **the Council approved** the new Asset Register and arranged that they should be loaded onto the Council website.
- (4) The Acting Clerk brought to the Council’s attention that the **Council 5 Year Maintenance Plan** had not been reviewed or updated since 2016. He had copied the document to Councillors with some proposed amendments/updating. Following

discussion **it was agreed** that the matter should be put on the Agenda for fuller consideration at the Council's August Meeting.

10. The Council to receive the following reports from Councillors.

a. Verbal reports from Parish Councillors

Cllr Mrs Burton brought to the Council's attention that during the recent good weather and following the relaxation of the lockdown regulations, vehicles had been parked on both sides of Wotton Road opposite the Cemetery, by users of the Knoll. As a result there had been several near misses. The Council agreed that the Acting Clerk should write to the Police Commissioner requesting that police patrols should visit this area at weekends.

A separate but related matter of litter being left on the Knoll and in the Quarry was brought to the Council's attention. Following discussion District Councillor Braun agreed to speak to officers at Stroud DC to see if an increased bin facility could be located at the bottom of Wood Lane. Councillors also agreed to a suggestion received from a parishioner that 10 litter pickers and some black bags should be purchased and made available to parishioners who are currently collecting rubbish on the Knoll.

The matter of motor bikes illegally using Wood Lane (a footpath and bridle path) was discussed. The Clerk reported that he had been in contact with "Rights of Way" who had agreed to put up a further "No Motor Vehicles" sign at the bottom of Wood Lane. It was also suggested that Highways should be approached as they have signs signifying no access to cars and motor bikes.

Cllr. Mr Symons reported that there had been no further progress on ANPR cameras. The work involving GAPTC and County Highways had not progressed during the Covid-19 pandemic.

b. The Council received a written District Council Report from District Councillors. A question was asked about public toilet facilities in the district remaining closed. District Cllr. Braun explained that because of the requirement to continuously clean the facilities after use, this made it impracticable to re-open the facilities at present.

The Chairman thanked District Councillors for their report.

c. The Council received a written County Council Report from County Councillor John Cordwell. Cllr. Cordwell reported that earlier in the day there had been a water pressure loss in parts of the GL12 area, including outlying parts of North Nibley Parish.

11. The Council noted the following Planning Application decisions by Stroud DC Planning Authority:

- **S.20/0494/LBC. Building restoration and rebuilding of lean-to single storey addition and provision of extended access with parking area - Parkers Lodge, Stancombe, Dursley, Gloucestershire. GL11 6AY. Application Approved**

- **S.20/0589/LBC.** Replace 3 top floor windows (frames & glass) 2 front and 1 side (West) - Old Bournstream House, Bournstream, Wotton-Under-Edge, Gloucestershire. GL12 7PA. **Application Refused**
- **S.20/0805/AGR.** Replacement greenhouse - Agricultural Barn, Pitt Court, North Nibley, Gloucestershire. **Non Determination**
- **S.20/0387/HHOLD.** Alterations and single storey side extension - 6 Highlands Drive, North Nibley, Dursley, Gloucestershire. GL11 6DX. **Application Permitted.**

12. The Council received and approved a written Cemetery Report from Mrs Palmer (Burial Clerk). The Chairman praised the work that she has been doing on behalf of the Council and its parishioners.

13. The Clerk informed the Council that he had received a letter of thanks from the Head teacher at the Village School for the Grant given to the School.

There being no other business the Chairman thanked the meeting and closed the meeting at 8.25 pm.

The next Virtual Meeting of the Parish Council will be on Monday 6 July 2020, at 7.30 pm.